PC655/PC755 W1: Clinical Pastoral Education
3 or 6 Credit Hours (6 Hr. Credit only available to PC655)
Asbury Theological Seminary

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Class Time: Hours defined by your CPE site
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Office Hours: Call or email for an appointment
CPE website: http://asburyseminary.edu/academics/counseling/field-placement/cpe/

MISSION OF THE SEMINARY
Asbury Seminary is a community called to prepare theologically educated, sanctified, Spirit-filled men and women to evangelize and to spread scriptural holiness throughout the world through the love of Jesus Christ, in the power of the Holy Spirit, and to the glory of God the father.

MISSION OF THE COUNSELING DEPARTMENT
To equip students to serve communities by facilitating healing and growth through integrating professional counseling competencies and practices with Christian values, principles and resources.

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CATALOG COURSE DESCRIPTION
The learning of pastoral care through participation in programs accredited by the Association of Clinical Pastoral Education or College of Pastoral Supervision and Psychotherapy. Emphasis is placed upon the interpersonal relationships of the student under the supervision of certified chaplains or diplomates. Includes lectures, interviews, readings, and case presentations, along with individual and group discussions led by chaplains, pastors, and guest lecturers. Taught at approved Association of Clinical Pastoral Education (ACPE) or College of Pastoral Supervision and Psychotherapy (CPSP) centers. Application needs to be made three months prior to the start of the unit. Some placement sites require a current background check. The fee for this is $45.00 payable by the student. A current background check is viable for 6 months. Prerequisites: PC510 or PC515 (Master of Divinity); CO600 or CO601, CO655, and PC520 (Master of Arts in PC); and interview by chaplain (cost borne by student). Recommended for middlers and seniors. Credit only.

WELCOME TO PC655: Clinical Pastoral Education
Welcome to Clinical Pastoral Education! The purpose of this course is to provide you the opportunity to experience ministry and to reflect upon that experience. CPE is an interfaith professional education program. It brings theological students/ministers into supervised encounters with persons in crises. Out of an intensive involvement with persons in need and the feedback from peers and teachers, students develop new awareness of themselves as persons and of the needs of those to whom they minister. From theological reflection on the specific human needs of
those to whom they minister, students grow in their understanding of how to participate in God’s care for all persons. More mature understandings of pastoral care and ministry can develop in such reflective experiences. It is also possible that students will interact with persons who have diverse personal and theological perspectives and backgrounds. This kind of experience is also valuable and formational. Within the interdisciplinary team process of helping persons, students develop skills in interpersonal and inter-professional relationships. ~ RH

NOTE: PC755 3 Credit Hour requirements are the same as PC655 3 Credit Hour requirements. 6 Credit Hours do not apply to PC755.

STUDENT LEARNING OUTCOMES

Training is guided by ACPE Standard Outcomes or CPSP Standard Outcomes (depending on which training organization you apply to attend.

1. ACPE Training Outcomes are defined:

   Pastoral Formation
   • 311.1 Articulate central themes of their religious heritage and the theological understanding that informs their ministry.
   • 311.2 Identify and discuss major life events, relationships and cultural contexts that influence personal identity as expressed in pastoral function.
   • 311.3 Initiate peer group and supervisory consultation and receive critique about one’s ministry practice.

   Pastoral Competence
   • 311.4 Risk offering appropriate and timely critique.
   • 311.5 Recognize relational dynamics within group contexts.
   • 311.6 Demonstrate integration of conceptual understandings presented in the curriculum in pastoral practice.
   • 311.7 Initiate helping relationships within and across diverse populations.

   Pastoral Reflection
   • 311.8 Use the clinical method of learning to achieve their educational goals.
   • 311.9 Formulate clear and specific goals for continuing pastoral formation with reference to personal strengths and weaknesses.

2. CPSP Training Outcomes are defined:

   • 230.1 To develop the ability to make use of the clinical process and the clinical method of learning. This includes the formulation of clinical data, the ability to receive and utilize feedback and consultation, and to make creative use of supervision.

   • 230.2 To develop the self as a work in progress and to cultivate the understanding of the self as the principal tool in pastoral care and counseling. This includes the ability to reflect and interpret one’s own life story both psychologically and theologically.

   • 230.3 To demonstrate the ability to establish a pastoral bond with persons and groups in various life situations and crisis circumstances.

   • 230.4 To demonstrate basic care and counseling skills including listening, empathy, reflection, analysis of problems, conflict resolution, theological reflection and the demonstration of a critical eye so as to examine and evaluate human behavior and religious symbols for their meaning and significance.
To demonstrate the ability to make a pastoral diagnosis with special reference to the nature and quality of religious values.

To demonstrate the ability to provide a critical analysis of one’s own religious tradition.

To demonstrate an understanding of the dynamics of group behavior and the variety of group experiences, and to utilize the support, confrontation and clarification of the peer group for the integration of personal attributes and pastoral functioning.

To demonstrate the ability to communicate and engage in ministry with persons across cultural boundaries.

To demonstrate the ability to utilize individual supervision for personal and professional growth and for developing the capacity to evaluate one’s ministry.

To demonstrate the ability to work as a pastoral member on an interdisciplinary team.

To demonstrate the ability to make effective use of the behavioral sciences in pastoral ministry.

To demonstrate increasing leadership ability and personal authority.

To demonstrate familiarity with the basic literature of the field: clinical, behavioral and theological.

3. In addition to ACPE or CPSP learning outcomes, the Department of Counseling and Pastoral Care learning outcomes are defined:
   • Demonstrated Professional and Ethical Conduct in CPE practice
   • Demonstrated Professional Delivery of Pastoral Counseling and Care Services in CPE practice

METHODS OF INSTRUCTION

The course is field-based experience, which include a mixture of seminar, group discussion/supervision, and extensive practice of pastoral counseling and care skills with patients/clients. There is no ATS class attendance in this course.

Required Course Texts:
   o Any reading assignments that are assigned by your CPE training site supervisor(s)
   o 6 hr. CPE students have additional reading assignment (see below)

ASSIGNMENTS

1. (3 and 6 hr. students) All CPE training will be conducted at the student’s CPE site and your CPE supervisor will define the content of training assignments according to ACPE or CPSP. Course learning objectives are evaluated through the online supervisor evaluation completed by the supervisor at the end of the semester. The supervisor must affirm completion and passing of CPE training in order to receive Credit for the course.

2. (6 hr. students only) In addition to onsite CPE training 6 hr. students also complete 1500 page reading list.
   a. 6 hr. students are to devise a reading list of 1500 new pages that covers (1) pastoral counseling and
care (which can cover anything from theology to practical application) and (2) one special interest in the area of pastoral counseling and care to explore (e.g., bereavement, crisis counseling, marriage counseling, etc.)

b. The goal for this assignment is that the student chooses readings around the subject of pastoral care and counseling the student is intrinsically motivated to explore. How the reading is weighted toward one or the other is up to the student, but I do want to see a good mix of journal articles with book reading.

c. A summative annotated bibliography of the readings is also completed:
   1. Author, Title, Publisher, Year
   2. Main hypothesis of work
   3. Main points made
   4. And any conclusions or results of the work
   5. Format according to what your M.Div classes generally use (i.e., MLA, Chicago)

d. Both satisfactory completion of the CPE experience (defined by the on site supervisor) and satisfactory completion of the annotated bibliography is required to receive 6 hr. course credit.

| GRADING SUMMARY |
|-----------------|------------------|--------|-----------------|----------------|
| Assignment       | Assignment Point Value | SLO     | Means of Assessment | Due Date       |
| Pastoral Counseling and Care activities as defined by your CPE site and supervisor | Credit/No Credit | 1 or 2, and 3 | 1. Summary Narrative Report (provided by supervisor) 2. Supervisor Evaluation (provided by CPC) | End of CPE experience |
| Additional Reading (6 hr. students only) | Credit/No Credit | 1 or 2, and/or 3 | 3. Annotative Bibliography | End of CPE experience |

| GRADING |
Grading for this course is Credit or No Credit. A Credit is achieved by satisfactorily completing CPE hours as defined and evaluated by your CPE supervisor, and completing all PC655 syllabus requirements.

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All practicum students will need to present proof of liability insurance to site supervisors before the accumulation of practicum hours. Such forms may be obtained from Laura Hunter in the office of Counseling and Pastoral Care.

“In Progress” Grades |
If you have not completed your CPE training hours at the end of the registered semester, you will automatically receive an “In Progress” grade. Once CPE training hours and PC655 syllabus requirements are satisfactorily completed, your grade will then be changed to a CREDIT.
SEMINARY POLICIES AND SUPPORT INFORMATION

Accessing Library Resources

1. General Questions:
   - The Information Commons is a "one-stop shop" for all student research, circulation and technical needs. The Information Commons can be reached at our website: asbury.to/library, via phone at 800.2ASBURY or 859.858.2100, and via email at information.commons@asburyseminary.edu. Students are also encouraged to send questions to the Information Commons via SMS/text at 859.903.0464.

2. Materials Requests:
   - To search the library catalog for available materials, use the links on the library website or the search box located in your online course center. Students on the Kentucky or Florida campuses can use their student ID cards to check out materials in person. Books can be mailed back or returned to the library at either campus.
   - Online students may request books, photocopies, or emailed attachments of journal articles/portions of reference books from the library. Please allow 3-10 business days for all requests to be filled. Contact the Information Commons for costs and instructions on how to make requests.

3. Research Assistance:
   - Students should contact the Information Commons for research assistance. Help is available for general research questions including how to find course materials online or navigate online library resources. Advanced research appointments are available for students needing assistance in the research process.

4. Online Databases and Resources:
   - Asbury Scholar - Users can perform a search for books, journal articles, eBooks, and more by using Asbury Scholar. Search results of all material types can be aggregated conveniently in a single results list, or narrowed down as specifically as a user requires. A search box and direct links to Asbury Scholar can be found on the library’s website at asbury.to/library.
   - Complete Resource List - Alternatively, direct links to resources have been arranged alphabetically on the Complete Resource List. In some cases this may allow the user to access site-specific features not otherwise available. To access the library’s online resources including the library catalog, online journal databases, encyclopedias, and more, go to the Complete Resource List at http://guides.asburyseminary.edu/resources.

5. Technology Questions:
   - Students can receive support for accessing their online classroom, using electronic resources, or other technological problems related to Asbury Seminary coursework by contacting the Information Commons. Longer appointments for training in supported Bible software or supported bibliographic management software are also available.

Plagiarism

Academic integrity is expected from every student. Plagiarism, that is, “presenting...another’s ideas or writings as one’s own,” is considered a serious violation of trust and not acceptable. Detailed information including penalty for plagiarizing is to be found in the Student Handbook.

Turnitin

In this course we may utilize turnitin.com, an automated system which instructors can use to quickly and easily compare each student’s assignment with billions of web sites, as well as an large database of student papers that grows with each submission. Accordingly, you may be expected to submit assignments in both hard copy and electronic format. After the assignment is processed, as an instructor I receive a report from turnitin.com that states if and how another author’s work was used in the assignment. For a more detailed look at this process, visit http://www.turnitin.com.

Copyright Policies

The copyright law of the United States (title 17, United States Code) governs the making of photocopies or other reproductions of copyrighted material. Under certain conditions specified in the law, libraries and archives are authorized to furnish a photocopy or other reproduction. One of these specific conditions is that the photocopy or reproduction is not to be "used for
any purpose other than private study, scholarship, or research." If a user makes a request for, or later uses, a photocopy or reproduction for purposes in excess of "fair use," that user may be liable for copyright infringement. This institution reserves the right to refuse to accept a copying order if, in its judgment, fulfillment of the order would involve violation of copyright law.

**Online Media Copyright Information**

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**Americans with Disabilities Act Information**

Asbury Theological Seminary provides reasonable accommodation for qualified students with disabilities on an individualized basis. If you are a student with a disability, and believe you are in need of reasonable accommodations in this class, you will need to make an appointment with an Accommodations Officer, located in the Office of the Registrar on the Kentucky campus or in the Enrollment Management Office on the Florida campus. Students are required to provide documentation of a disability prior to receiving classroom accommodations. Since accommodations may require early planning at or before the start of the term and generally are not provided retroactively, please contact an Accommodations Officer as soon as possible.

**Online Section Descriptions and Communication Guidelines**

The Online Classroom is built upon the open-source Moodle platform. By logging into [http://one.asburyseminary.edu](http://one.asburyseminary.edu) and clicking on the Online Campus tab (upper right corner) you will have access to this course and be able to collaborate with participant-colleagues and me throughout the course.

The following are functions with which you should familiarize yourself:

1. The **Course Information Center** contains many features to be used throughout the semester: a) **Course News and Announcements**, where I will post items important for the entire class; b) **Syllabus**, where a copy of the syllabus is provided; c) **To Professor**, which is a way for you to post a message directly to me and we can discuss an issue privately; d) **Course Questions**, which is a public forum where you can publicly post any questions you have regarding the course so others may see your message and respond. Anytime you have a question or comment about the course, the schedule, the assignments, or anything else that may be of interest to other participants and me you should post it to the Course Questions Forum; e) **Prayer Forum**, which is a public forum where you can post prayer concerns and praises for all to see. This is a way for us to build community; f) **Open Forum**, which is a public forum where you can post anything that is not course-related for all to see. Examples include someone getting married, an upcoming birthday, discussions on topics not course-related, etc. This is a way for us to build community.

2. **Modules**, which are located below the Course Information Center, will contain forums where group discussions will take place, documents or other files to download or view online, and assignment links where you will post your assignments to me. Modules will be clearly labeled so you can follow along during the semester.

**Online Support Contact Information**

For technical support, library research support, library loans and Online media contact Information Commons:

email: information.commons@asburyseminary.edu

Phone: (859) 858-2100; Toll-free: (866) 454-2733